



## **Job Posting**

**Position Title:** State Director of School Nutrition

**Reports To:** Lori Paisley

**Location:** Tennessee Department of Education  
710 James Robertson Parkway  
Nashville, TN 37243

**Position Description:** The State Director of School Nutrition will ensure USDA programs are delivered efficiently, effectively and with integrity and a focus on customer service. The State Director must have a demonstrated passion for school nutrition and will be responsible for communicating and collaborating across the department, regional offices, and school districts.

**Specific Position Responsibilities:** Supervises staff in operating the United States Department of Agriculture National School Lunch Program, School Breakfast Program, Afterschool Snack Program, Seamless Summer Feeding Program and Fresh Fruit and Vegetable Program in all public school systems, including special schools, charter schools, residential and child care institutions, private schools, corrections and children's services; Develop and execute a strategic plan for school nutrition across Tennessee; Lead staff to improve quantity and quality of work performed and provides training and development opportunities as appropriate; Serve as the main liaison between the department and the U.S. Department of Agriculture; Develop and monitor school nutrition budgets and cost allocation plans, and monitor individual program expenditures; Supervises, participates in, and makes recommendations in the development, interpretation, implementation, and enforcement of policies, procedures, and guidelines affecting the administration and operation of school nutrition programs, activities, services and/or initiatives; Drives innovation across school nutrition and implements continuous program improvement.



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### **Qualifications:**

- Bachelor's degree with an academic major in areas including food and nutrition, food service management, dietetics, family and consumer sciences, nutrition education, culinary arts, business or a related field
- A minimum of five years' experience and demonstrated passion for K-12 school nutrition
- Extensive relevant knowledge and experience in areas such as institutional food service operations, management, business, and/or nutrition education
- Demonstrated leadership ability to include employee development and coaching
- Strong organizational skills, project management experience and a track record of achieving milestones
- Experience working with diverse teams successfully
- Able to build strong internal and external relationships
- Capacity to leverage internal and external networks, to engage in team problem solving
- Experience in writing and delivering high-impact presentations and training modules
- Strong written and verbal communication skills and a demonstrated ability to communicate complex matters to multiple stakeholders in a concise manner

### **Successful candidate will exhibit the following:**

- Excellence
- Optimism
- Sound Judgment
- Courage
- Teamwork

### **Salary and Benefits:**



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Salary is competitive and commensurate with qualifications. In addition, a [comprehensive benefits package](#) is included.

#### **To Apply:**

Please e-mail a cover letter, resume, and contact information for three professional references by October 5, 2018 to [Lori.Paisley@tn.gov](mailto:Lori.Paisley@tn.gov).

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